|  |  |  |  |
| --- | --- | --- | --- |
| |  |  |  | | --- | --- | --- | |  | **No.F.3-6/2012(F&R) SO (Admn\_II) /DRAP (Vol-V)**  **Government of Pakistan**  **Ministry of National Health Services, Regulations & Coordination,**  **3rd Floor, Kohsar Block, Pak, Secretariat,**  **Islamabad** |  | |
| **Vacancy Announcement for the position of Chief Executive Officer, Drug Regulatory Authority of Pakistan** |
| Applications are invited from the Pakistani nationals to fill the position of the Chief Executive Officer, Drug Regulatory Authority of Pakistan (DRAP) under Section-5 of DRAP Act, 2012. Requisite qualification / experience are as under:-   |  |  |  |  | | --- | --- | --- | --- | | **Qualification** | **Experience** | **Quota** | **Age Limit** | | Post graduate degree in Pharmacy or medicine. | Minimum of twenty years experience in management or pharmaceutical field or regulatory affairs, in public sector, or if no such person of aforesaid qualifications is available in the public sector, then a person possessing above qualification and experience from private sector. | Merit | Not less than 45 years or more than 56 years |   **Responsibilities**: The CEO shall exercise general control and supervision over the affairs of the Drug Regulatory Authority of Pakistan (DRAP) and shall ensure the provisions of the Act (DRAP Act, 2012), the rules and that the regulations, policies and directions of the Board (Policy Board of DRAP) are properly executed or the Federal Government.  **Terms & Conditions of Appointment:**   * The tenure of appointment of CEO shall be for a period of three (3) years, extendable on the recommendations of the Policy Board of DRAP for one (01) year only. * The incumbent upon appointment shall not have any financial or professional conflict of interest and has no immediate family member (parent, child, sibling or spouse) as senior officials or owner of concerns dealing in therapeutic goods. An affidavit regarding 'Conflict of Interest' under Section-18 of the DRAP Act, 2012 must be submitted along with application proforma. Similarly, applicant shall not have dual nationality. * Government reserves the right for periodically evaluate performance of the CEO during service tenure against key performance indicators in line with role enshrined in law.   **Emoluments & Benefits**: Negotiable at the time of interview or as per rules.  **General information:**   * The prescribed application Form for appointment can be downloaded from the website of Drug Regulatory Authority of Pakistan (DRAP) ([www.dra.gov.pk](http://www.dra.gov.pk)) and Ministry of NHS,R&C ([www.nhsrc.gov.pk](http://www.nhsrc.gov.pk)) * Application should be addressed to the Secretary, Ministry of National Health Services, Regulations & Coordination (NHS,R&C), 3rd Floor, Kohsar Block, Pak. Secretariat, Islamabad. * No person shall be appointed as the CEO unless he is a citizen of Pakistan. * Application should reach in the office of the undersigned within 15 days from the date of publication of the advertisement. * Incomplete without affidavit regarding “Conflict of Interest” under Section-18 of DRAP Act, 2012, application proforma or received after due date will not be entertained. * Applicants / candidates already in service should apply through proper channel. * Only short listed candidates will be called for interview and No TA/DA shall be admissible for the purpose. * Short listed candidates will present degrees/certificates (in original) duly verified by Higher Education Commission of Pakistan (HEC) at the time of interview otherwise will be disqualified for interview. |
| **Section Officer (Admn-II)**  **M/o National Health Services Regulations & Coordination, 3rd Floor, Kohsar Block, Pak, Secretariat, Islamabad** |

|  |
| --- |
| **APPLICATION FORM**  Photograph |

**Serial No.** \_\_\_\_\_\_\_\_\_\_\_

**Name of Post: Chief Executive Officer (CEO), DRAP**

**Name of Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Father’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date of Birth: \_\_\_\_\_\_ Age (on closing date):\_\_\_\_\_ C.N.I.C No:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Domicile:\_\_\_\_\_\_\_\_ District: \_\_\_\_\_\_\_\_\_ Nationality:\_\_\_\_\_\_\_\_\_\_ whether dual Nationality: Yes/No Through proper Channel Yes / NO. Name of Department:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­**

**Postal Address of Candidate: \_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Permanent Address of Caddidate:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone No:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Mobile No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ACADEMIC QUALIFICATION:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Certificate / Degree** | **Year of Passing** | **Board / University** | **Division / Grade** | **Name of Institution** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Technical / Professional Qualification:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Experience:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of Public Organization** | **Post Held** | **From** | **To** | **Total year(s) / month(s)** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of Private Organization** | **Post Held** | **From** | **To** | **Total year(s) / month(s)** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**P.T.O**

**-2-**

**Note:** The following must be attached:

1. Attested copy of CNIC
2. Affidavit regarding conflict of interest under Section-18 of DRAP Act, 2012.
3. Attested photocopies of educational testimonial/degree/experience certificate etc.

|  |  |
| --- | --- |
| **Date of submission of application:**\_\_\_\_\_\_\_\_\_\_\_ | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Signature of Applicant** |

**IMMEDIATE**

**By Special Messenger**

**No.F.3-6/2012-(G&R)/DRAP (Vol.V)**

Government of Pakistan

**Ministry of National Health Services, Regulations & Coordination**

3rd Floor Kohsar Block Pakistan Secretariat, Islamabad

\*\*\*\*

Islamabad, the 17th March, 2021

**Director (Advertisement )**

**Press Information Department (PID)**

**Government of Pakistan**

**Islamabad**

Subject: **Recruitment to the vacant post of chief executive officer (ceo) drug regulatory of Authority of Pakistan under M/O NHSR &C.**

Dear Sir,

I am directed to forward herewith an advertisement alongwith prescribed proforma (in original) to be advertised in the daily leading National Newspapers (Two English and Two Urdu) all over the country, as per Government Policy at the earliest with the following requirements :

|  |  |  |
| --- | --- | --- |
| i) | Language | Urdu / English |
| ii) | Priority | Normal / Black & white |
| iii) | Regions | Combined Edition |
| iv) | Date of Insertion | Preferably 21st March, 2021 (Sunday) |
| v) | Any Special Instruction | As per Government Policy. Copy of the advertisement be sent to the undersigned in its publication |

2. Necessary Bill as per approved government rates may be sent to Deputy Director (Admn), Drug Regulatory Authority of Pakistan (DRAP), TF Complex, G/9-4, Islamabad.

Enclosed: **As above.**

**(Muhammad Saeed Awan)**

Section Officer (Admn-II)

Ph # 051-9245792

**Copy to :**

1. CEO –DRAP, Islamabad is requested to place the advertisement alongwith application proforma on the website of DRAP.
2. Mr. Noman Ahmed, Deputy Director (I T), M/O NHSR &C is also requested to place the advertisement alongwith application proforma on the official website of Ministry of NHSR &C.